

# Unauthorized Transaction Challenge

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

Customer Service Department

[Bank/Financial Institution Name]

[Bank Address]

[City, State, ZIP Code]

Dear Customer Service Team,

I am writing to formally challenge an unauthorized transaction that appeared on my account statement. The transaction details are as follows:

- **Transaction Date:** [Insert Date]
- **Transaction Amount:** \$[Insert Amount]
- **Merchant Name:** [Insert Merchant Name]
- **Transaction ID:** [Insert Transaction ID]

I did not authorize this transaction, and I believe it to be fraudulent. I request that you investigate this matter and remove the charge from my account. Please find attached any relevant documentation to support my claim.

I appreciate your prompt attention to this issue and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]