

Unauthorized Debt Charge Dispute

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Dispute of Unauthorized Debt Charge

Dear [Company Name],

I am writing to formally dispute a charge on my [account number or reference number] that appears to be unauthorized. The charge was posted on [date of charge] in the amount of [amount].

I do not recognize this charge and believe it to be erroneous for the following reasons:

- [Reason 1]
- [Reason 2]
- [Reason 3]

Please provide documentation or evidence that supports this charge. If this charge cannot be verified, I request that it be removed from my account immediately.

Thank you for your prompt attention to this matter. I look forward to your timely response.

Sincerely,

[Your Name]