

Debt Deduction Confirmation

Date: [Insert Date]

Dear [Recipient's Name],

We are writing to confirm the scheduled debt deductions from your account as discussed. The details are as follows:

- **Account Holder:** [Insert Account Holder Name]
- **Account Number:** [Insert Account Number]
- **Deduction Amount:** [Insert Amount]
- **Deduction Date:** [Insert Date of Deduction]
- **Frequency:** [Insert Frequency of Deductions]

If you have any questions or need to make changes to this schedule, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,
[Your Name]
[Your Position]
[Your Company Name]