

# Joint Debt Responsibility Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to inquire about the details concerning the joint debt responsibility associated with [mention the specific account or debt, e.g., loan number or credit account].

As a co-borrower on this account, I would like to request a comprehensive statement outlining the current balance, payment history, and any outstanding obligations related to our joint responsibility.

Furthermore, I would appreciate any information regarding the process for managing this debt, including our rights and obligations as co-borrowers.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]