

Credit Card Debt Relief Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Credit Card Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Credit Card Company Name],

I am writing to formally request assistance with my current credit card debt. Due to [briefly explain your financial situation, e.g., job loss, medical expenses, etc.], I have fallen behind on my payments and am struggling to manage my financial obligations.

My account details are as follows:

- Account Number: [Your Account Number]
- Total Outstanding Balance: [Your Balance]

I kindly request a review of my account and consideration for a debt relief program that may include [mention any specific requests such as a lower interest rate, payment plan, or any other assistance]. This would greatly help me regain control of my finances and prevent further defaults.

Thank you for your time and understanding. I look forward to your prompt response to my request.

Sincerely,

[Your Name]