

Debt Verification Appeal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Customer Service],

Subject: Appeal for Verification of Debt

I am writing to formally request verification of the debt stated in your correspondence dated [Insert Date of the Original Notice]. The account number associated with this matter is [Insert Account Number].

Under the Fair Debt Collection Practices Act, I have the right to request verification of this debt. I would appreciate it if you could provide me with documentation that substantiates the amount owed and any relevant details regarding the charges.

Please send the requested information to my address listed above. If you are unable to verify this debt as required by law, I kindly ask that you discontinue any collection efforts and correct my account records accordingly.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]