

# Debt Acknowledgment Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

I am writing to formally acknowledge my debt of [insert amount] that I owe to you. Due to temporary financial issues, I am currently unable to make my payments as scheduled.

I assure you that I am actively working to resolve my financial situation and intend to pay this debt as soon as I am able. I would appreciate your understanding and any flexibility you might offer regarding my payment plan.

Thank you for your consideration. I am committed to keeping you updated on my situation and hope to resolve this matter promptly.

Sincerely,

[Your Name]