

# Formal Appeal for Credit Report Correction

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Credit Bureau Name]

[Credit Bureau Address]

[City, State, Zip Code]

Subject: Appeal for Correction on Credit Report

Dear [Credit Bureau Name],

I am writing to formally dispute the inaccuracies in my credit report, which was recently provided to me. I believe that there are errors that need to be rectified.

Specifically, I would like to address the following items:

- [Description of the error, e.g., Account Name, Account Number, Nature of the Inaccuracy]

I have attached documentation that supports my claims, including [list documents, e.g., copies of statements, letters, etc.]. I kindly request that these inaccuracies be investigated and corrected promptly.

Thank you for your attention to this matter. I look forward to your response and the resolution of my appeal.

Sincerely,

[Your Name]