

Letter of Demand for Credit Report Modification

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Credit Reporting Agency Name]
[Address of Credit Reporting Agency]
[City, State, Zip Code]

Dear [Credit Reporting Agency],

I am writing to formally request a modification to my credit report under the Fair Credit Reporting Act. My name is [Your Name], and my Social Security Number is [Your SSN]. My date of birth is [Your DOB].

I have recently reviewed my credit report and have identified the following inaccuracies:

- [Description of the inaccuracy 1]
- [Description of the inaccuracy 2]
- [Description of the inaccuracy 3]

I kindly ask that you investigate these discrepancies and make the necessary corrections to my credit report. Attached are copies of documents supporting my claim, including [list of documents].

Please confirm receipt of this letter and inform me of the steps that will be taken regarding my request. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,
[Your Name]