

Waiver of Outstanding Debt Notification

Date: [Insert Date]

To: [Debtor's Name]

[Debtor's Address]

[City, State, Zip Code]

Dear [Debtor's Name],

We hope this message finds you well. We are writing to formally notify you that after careful consideration, we have decided to waive the outstanding debt owed to us in the amount of [Insert Amount]. This decision has been made based on the circumstances surrounding your case.

Please note that this waiver applies only to the specific debt mentioned above and is effective immediately. With this waiver, you are released from any further obligation to pay this amount.

We appreciate your cooperation and understanding throughout this process. If you have any questions or require further assistance, please feel free to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Contact Information]