

Confirmation of Debt Ownership

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Debtor's Name]
[Debtor's Address]
[City, State, Zip Code]

Subject: Confirmation of Debt Ownership

Dear [Debtor's Name],

This letter serves to formally confirm that I, [Your Name], am the rightful owner of the debt owed by you, amounting to [Amount of Debt]. This debt originated from [Brief Description of the Debt, e.g., a loan, a service rendered, etc.] on [Date of Transaction].

The terms of this debt specify that it is to be repaid by [Due Date], and the payment method agreed upon is [Payment Method]. Please feel free to reach out if you have any questions regarding this matter.

Thank you for your prompt attention to this matter.

Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]