

# Formal Request for Debt Interest Alleviation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a reconsideration of the interest rates associated with my current debt obligations held with your organization. Given the unforeseen financial challenges I have faced recently, I believe that a reduction in interest rates would enable me to manage my debt more effectively and ensure timely payments.

[Briefly explain your situation and reasons for requesting alleviation, such as job loss, medical expenses, etc.]

I appreciate the support your organization has provided thus far and would be grateful for your understanding and assistance in addressing this matter. If possible, I would like to propose a fixed interest rate of [Insert Proposed Rate] for the duration of my debt repayment period.

I am hopeful for your favorable consideration of my request, and I am more than willing to discuss this in further detail at your earliest convenience. Thank you for taking the time to review my situation.

Sincerely,

[Your Name]