

<p[Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my sincere interest in the [Job Title] position at [Company Name] as advertised. I understand my qualifications may appear to exceed the requirements outlined in the job description, and I wish to clarify my intentions in applying for this role.

Throughout my career, I have accumulated a wealth of experience and skills that have prepared me to excel in various environments. While my background may suggest that I am overqualified, I am genuinely excited about the opportunity to contribute to [Company Name] and leverage my expertise in a setting that aligns with my values and professional goals.

I am particularly drawn to [specific aspect of the company or role], and I believe my skills in [specific skills] would add significant value to your team. My intention is not only to bring my experience but to grow and adapt within the company's culture truly.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of [Company Name].

Warm regards,

[Your Name]