

Debt Repayment Timeline Inquiry

Date: [Insert Date]

Your Name: [Insert Your Name]

Your Address: [Insert Your Address]

Your Email: [Insert Your Email]

Your Phone Number: [Insert Your Phone Number]

Debt Recovery Agency Name: [Insert Agency Name]

Agency Address: [Insert Agency Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the possibility of establishing a customized debt repayment timeline for my account with your agency. Due to [briefly explain your financial situation], I am seeking a structured plan that accommodates my current financial capabilities.

Could you please provide information regarding the options available for customizing my repayment schedule? Specifically, I would appreciate details on any flexible payment plans, potential adjustments to interests, and the necessary steps to initiate this process.

Thank you for your attention to this matter. I look forward to your prompt response so we can work towards a suitable arrangement.

Sincerely,

[Your Name]