

# Debt Release Confirmation Letter

Date: [Insert Date]

To,

[Borrower's Name]  
[Borrower's Address]  
[City, State, Zip Code]

Dear [Borrower's Name],

We are pleased to confirm that your personal loan with reference number [Loan Reference Number] has been fully paid as of [Payment Date]. This letter serves as a formal release of your debt obligations related to this loan.

Your remaining balance has been settled in full, and there are no further payments required. Please retain this letter for your records as proof of debt release.

If you have any questions or need further assistance, please feel free to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Lender's Name]  
[Lender's Title]  
[Lender's Company Name]  
[Company Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]