

Debt Release Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Debt Release Confirmation

Dear [Recipient's Name],

This letter serves as a formal confirmation of the release of debt pursuant to our legal settlement agreed upon on [Insert Date of Settlement]. This release pertains to the amount of [Insert Amount] that has been fully settled as per our agreement.

We acknowledge the receipt of payment and confirm that no further claims will be made regarding this debt. This release is effective as of [Insert Date].

If you have any questions or require further documentation, please do not hesitate to contact me.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title (if applicable)]