

Debt Release Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

This letter confirms the release of my credit card debt associated with account number [Insert Account Number]. As of [Insert Date], the total outstanding balance has been settled in full.

I appreciate your cooperation during this process and request that you provide a written confirmation of the debt release for my records. Additionally, please ensure that no further actions or claims will be pursued regarding this debt.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]