Mutual Debt Resolution Agreement

Date: [Insert Date]
Parties:
[Partner 1 Name], residing at [Partner 1 Address]
[Partner 2 Name], residing at [Partner 2 Address]
Subject: Resolution of Partnership Debts
Dear [Partner 1 Name] and [Partner 2 Name],
This letter serves as a mutual agreement between [Partner 1 Name] and [Partner 2 Name] regarding the debts incurred during our partnership. We acknowledge the existence of the following debts:
Debt 1: [Description and Amount]Debt 2: [Description and Amount]
We agree to resolve these debts as follows:
 [Partner 1 Name] shall pay [Amount] to [Partner 2 Name] by [Due Date]. [Partner 2 Name] shall waive [Specific Amount] of debt owed by [Partner 1 Name].
Both parties agree to the terms set forth above and acknowledge that all discussions regarding the debts have been completed. This agreement will serve as a binding document upon signatures from both parties.
Best Regards,
[Partner 1 Name]
[Partner 2 Name]
Accepted and Agreed:
[Partner 1 Name] - Signature

[Partner 2 Name] - Signature