

Credit Account Offset Proposal

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Proposal for Credit Account Offset

I hope this letter finds you well. I am writing to propose an offset arrangement regarding my credit account [Account Number] with [Company Name]. Due to current financial circumstances, I believe that a temporary offset could benefit both parties and help maintain a positive relationship.

I propose the following terms for the offset:

- Offset Amount: [Specify Amount]
- Duration: [Specify Duration]
- Alternative Payment Schedule: [Specify Schedule]

I am committed to fulfilling my financial obligations and am hopeful that you will consider this proposal favorably. I believe this arrangement would allow me to continue my payments without further financial strain.

Please let me know a convenient time for us to discuss this proposal further. I look forward to your positive response.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Position, if applicable]