Loan Balance Confirmation

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number]

[Lender's Name] [Lender's Address] [City, State, Zip Code]

Dear [Lender's Name],

I am writing to request confirmation of the current balance on my loan with account number [Insert Account Number]. As of [Insert Date], I would like to know the remaining balance due.

Please include any additional information regarding upcoming payment dates, and any relevant details necessary.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]