

# Debt Repayment Schedule Confirmation

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to confirm the agreed-upon debt repayment schedule for the outstanding amount of [Insert Amount]. Below are the details of the repayment plan:

## Repayment Schedule

Due Date	Payment Amount
[Insert Due Date 1]	[Insert Payment Amount 1]
[Insert Due Date 2]	[Insert Payment Amount 2]
[Insert Due Date 3]	[Insert Payment Amount 3]
[Insert Due Date 4]	[Insert Payment Amount 4]

We appreciate your cooperation in this matter and look forward to continuing our positive relationship.

If you have any questions or need further clarification regarding this schedule, please feel free to contact us at [Your Phone Number] or [Your Email Address].

Best regards,

[Your Name]  
[Your Position/Title]  
[Your Company Name]  
[Your Company Contact Information]