

Debt Relief Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request debt relief regarding my outstanding obligations under account number [Your Account Number]. Due to [briefly explain your financial situation, e.g., loss of employment, medical emergency], I am currently facing significant financial hardship.

In light of these circumstances, I kindly request that you consider my application for debt relief. I believe that restructuring my debt or providing other forms of assistance will enable me to meet my financial obligations more effectively.

I have attached relevant documents, including [list any documents, e.g., income statements, bank statements, medical bills], for your review. I appreciate your consideration of my request and look forward to your prompt response.

Thank you for your understanding.

Sincerely,

[Your Name]