

Installment Debt Payment Plan Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Creditor's Name]

[Creditor's Address]

[City, State, ZIP Code]

Dear [Creditor's Name],

Thank you for offering me an installment payment plan for my outstanding debt of [Total Debt Amount]. I am writing to formally accept the terms of your proposal dated [Date of Proposal].

As agreed, I will make monthly payments of [Monthly Payment Amount] starting on [Start Date] until [End Date], totaling [Total Amount to be Paid].

I appreciate your understanding and support in this matter. Please confirm the acceptance of this plan and do not hesitate to contact me if you require any additional information.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]