

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to inquire about the status of my job application for the [Job Title] position that I submitted on [Submission Date]. I am very interested in the opportunity to join [Company Name] and contribute to your team.

If you need any further information from my side to assist in your decision-making process, please feel free to reach out. I look forward to hearing from you soon.

Thank you for your time and consideration.

Sincerely,
[Your Name]
[Your Phone Number]
[Your Email Address]