

Verification of Scheduled Feature Article

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Verification of Scheduled Feature Article

Dear [Recipient's Name],

I am writing to formally confirm the scheduling of the feature article titled "[**Title of the Article**]". The article is set to be published on [**Publication Date**].

Details of the article are as follows:

- **Author:** [Author's Name]
- **Length:** [Word Count]
- **Target Audience:** [Target Audience]

Please let me know if there are any additional requirements or adjustments needed prior to publication.

Thank you for your attention to this matter. I look forward to your confirmation.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]