

Confirmation of Technical Issue Notification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

We hereby confirm the receipt of your notification regarding the technical issue with the latest edition of our magazine, [Magazine Name], issue no. [Issue Number]. We understand the importance of resolving this matter swiftly.

Our team is currently investigating the issue, and we will keep you informed of any updates or resolutions as they arise. Your feedback is invaluable to us, and we appreciate your patience during this process.

If you have any further questions or additional information that may assist us in addressing this issue, please do not hesitate to reach out to us directly at [Your Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]