

Job Application Follow-Up

[Your Name]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip]

Dear [Hiring Manager's Name],

I hope this message finds you well. I wanted to take a moment to express my gratitude for the opportunity to discuss the [Job Title] position with you during our recent phone interview. I enjoyed our conversation and learning more about the exciting projects at [Company's Name].

After our discussion, I am even more enthusiastic about the opportunity to contribute to your team. I believe my skills in [specific skills or experiences related to the job] would make a positive impact on [specific project or goal discussed].

Thank you once again for considering my application. I look forward to the possibility of working together and contributing to the success of [Company's Name]. Please feel free to reach out if you need any more information from my side.

Sincerely,

[Your Name]