

Job Application - Phone Interview Confirmation

Dear [Interviewer's Name],

Thank you for considering my application for the [Job Title] position. I am writing to confirm our scheduled phone interview on [Date] at [Time]. I appreciate the opportunity to discuss my qualifications and learn more about [Company Name].

If you need to reach me prior to our interview or if there are any changes, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Looking forward to our conversation.

Best regards,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]