

Proposal for Author's Gathering

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to propose an author's gathering to celebrate and connect with fellow writers and literature enthusiasts in our community. This event aims to provide a platform for authors to share their work, network, and engage in discussions about the craft of writing.

Event Details:

- **Date:** [Insert Proposed Date]
- **Time:** [Insert Proposed Time]
- **Location:** [Insert Venue]
- **Target Audience:** Established and aspiring authors, readers, and publishers

Agenda:

1. Welcome and Introduction
2. Panel Discussion with Featured Authors
3. Networking Session
4. Book Signings and Sales
5. Closing Remarks

We believe this gathering will not only strengthen our local literary community but also provide exposure for participating authors and their works. We would be thrilled to have you join us as a featured author or a participant in the event.

Please let us know your thoughts on this proposal, and do not hesitate to share any suggestions you may have. Your experience and contribution would be invaluable to the success of this gathering.

Thank you for considering this opportunity. We look forward to your response.

Sincerely,

[Your Name]

[Your Position/Organization]

[Your Contact Information]