

Thank You for Your Sponsorship Proposal

Dear [Sponsor's Name],

I hope this message finds you well. I would like to express my sincere gratitude for the opportunity to collaborate as a sponsor for [Event/Project Name]. Your consideration means a great deal to us.

After careful deliberation, we have decided to decline the sponsorship at this time due to [brief reason for declining, e.g., budget constraints, prior commitments]. This was a difficult decision, as we truly value the work that you do and the positive impact it has in our community.

We appreciate your understanding and hope to stay in touch for potential collaborations in the future. Thank you once again for thinking of us.

Warm regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]