

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to formally request the reconsideration of my application for the position of [Job Title] at [Company Name]. I sincerely appreciate the time and effort your team has invested in reviewing my application.

While I understand that you have chosen another candidate for this position, I remain very enthusiastic about the opportunity to contribute to your team. Upon reflecting on my qualifications and experiences, I believe I possess the skills that align closely with the objectives of [Company Name].

I am particularly drawn to [specific reason about the company or its projects], and I am eager to bring my [specific skills or experience] to your team. If possible, I would greatly appreciate any further feedback on my application process, which would be invaluable as I continue to seek opportunities to work within [Company Name].

Thank you for considering my request. I look forward to the possibility of discussing this opportunity further.

Warm regards,

[Your Name]