

Magazine Design Proposal Request

[Your Name]
[Your Title]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Company]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to request a proposal for the design of our upcoming magazine, [Magazine Name]. We are looking for a creative team that can capture our vision and enhance our content through innovative design.

The magazine will focus on [brief description of content or theme], and we aim to reach [target audience]. We are seeking a design that is [adjectives describing the desired style, e.g., modern, elegant, bold], which aligns with our brand identity.

We would appreciate it if you could provide us with a proposal including your approach, timelines, and pricing details by [deadline for proposal submission].

Thank you for considering our request. We look forward to your response.

Sincerely,
[Your Name]
[Your Title]