

# Letter of Explanation

Date: [Insert Date]

[Editor's Name]

[Magazine Name]

[Magazine Address]

Dear [Editor's Name],

I hope this letter finds you well. I am writing to address factual errors that were published in the recent edition of [Magazine Name], specifically in the article titled "[Article Title]" which appeared in the [Month/Year] issue.

Upon reviewing the article, I noticed the following inaccuracies:

- [Describe the first error and provide the correct information]
- [Describe the second error and provide the correct information]
- [Continue with additional errors as necessary]

I believe it is important for both your magazine and your readers to have accurate information, and I appreciate your attention to this matter. I would be happy to provide further details or clarification if needed.

Thank you for your understanding and prompt attention to this issue. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]