

# Subscription Cancellation Acknowledgment

Date: [Insert Date]

Dear [Subscriber's Name],

We have received your request to cancel your subscription to [Service/Product Name]. This letter is to confirm that your subscription has been successfully canceled as of [Cancellation Date].

You will not be charged for any future billing cycles, and your access to [Service/Product Name] will remain active until the end of your current billing period.

If you have any questions or concerns regarding your cancellation or if you wish to reactivate your subscription in the future, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for being a valued member of our community. We appreciate your support.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]