

Request for High-Resolution Files

Dear [Name],

I hope this message finds you well. I am writing to request high-resolution files for the upcoming social media campaigns we discussed. These assets will be crucial for ensuring the quality and effectiveness of our posts.

Specifically, we would need the following files:

- [File 1 Description]
- [File 2 Description]
- [File 3 Description]

If possible, please send the files by [specific date] to allow us ample time for our preparations.

Thank you for your assistance. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]