

Secured Loan Documentation Checklist

Date: _____

To: **[Lender's Name]**

From: **[Borrower's Name]**

Loan Account Number: _____

Checklist of Required Documents

- Completed Loan Application
- Proof of Identity (e.g., Driver's License, Passport)
- Proof of Income (e.g., Pay Stubs, Tax Returns)
- Credit Report Authorization
- List of Assets and Liabilities
- Property Appraisal Report
- Proof of Property Insurance
- Title Documents
- Loan Agreement
- Any Additional Supporting Documents

Additional Notes

Please ensure all documents are current and legible. If you have any questions regarding the required documents, feel free to contact me at **[Your Phone Number]**.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]

[Your Email Address]

[Your Phone Number]