

Interview Date Solicitation

Dear [Candidate's Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We are pleased to inform you that your application has been shortlisted for an interview.

We would like to schedule a meeting to discuss your qualifications further. Please provide your availability for the following dates and times:

- [Date 1] at [Time 1]
- [Date 2] at [Time 2]
- [Date 3] at [Time 3]

If these times do not work for you, please suggest alternative dates and times that suit your schedule.

We look forward to your response.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Your Contact Information]