

Letter of Intention to Renew Advertising Contract

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally express our intention to renew the advertising contract between [Your Company Name] and [Recipient Company Name], which is set to expire on [Contract Expiration Date].

We have greatly appreciated the partnership and the opportunities your platform has provided us over the past year. Our advertising campaign has achieved significant results, and we believe that continuing our collaboration will further enhance our brand's presence.

Please let us know if there are any updates or changes that we should be aware of regarding the terms of the renewed contract. We look forward to your positive response and continuing our successful partnership.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]