

Follow-Up on Advertising Contract Renewal

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on our previous discussions regarding the renewal of our advertising contract, which is set to expire on [Expiration Date].

We have greatly valued our partnership and the opportunities it has provided to promote [Your Company/Brand Name]. As we approach the renewal date, we would like to explore the possibility of continuing our collaboration and enhancing our advertising strategy moving forward.

Please let me know if you require any additional information or if you would like to schedule a meeting to discuss the details further. I look forward to your reply.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]