

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Hiring Manager's Name
Company Name
Company Address
City, State, Zip Code

Dear [Hiring Manager's Name],

Thank you for offering me the position of [Job Title] at [Company Name]. I am very excited about the opportunity to join your team and contribute to the company's success.

After reviewing the offer details, I would like to discuss the proposed salary. Based on my [X years] of experience in [Your Field/Industry] and the typical compensation for similar roles in [Location/Industry], I was hoping for a salary in the range of [Proposed Salary Range].

I believe my skills in [Specific Skills or Experiences] will bring significant value to your team, and I am looking forward to working together to achieve our goals. Could we possibly schedule a time to discuss this further?

Thank you again for the offer. I am eager to hear your thoughts!

Warm regards,
[Your Name]