

Request for Media Kit Information

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Title]

[Magazine Name]

[Magazine Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request the media kit for [Magazine Name]. As [Your Position/Relationship to the Magazine], I am interested in obtaining information regarding your audience demographics, advertising options, and rates, as well as any other relevant details that may assist in evaluating potential collaboration opportunities.

Your publication has garnered significant attention in the [specific industry or community], and I believe that a partnership could be mutually beneficial. I would appreciate it if you could send the media kit at your earliest convenience.

Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,

[Your Name]