

# Cancellation of Magazine Subscription

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Magazine Name]

[Magazine Address]

[City, State, ZIP Code]

Dear [Magazine Subscription Department],

I am writing to formally cancel my subscription to [Magazine Name], effective immediately. My subscriber ID is [Insert Subscriber ID].

Please confirm the cancellation of my subscription and ensure that no further charges are applied to my account.

Thank you for your attention to this matter.

Sincerely,

[Your Name]