

# Follow-Up Consultation Details

Date: [Insert Date]

Client Name: [Insert Client Name]

Client ID: [Insert Client ID]

## Consultation Details

Dear [Client Name],

We hope this message finds you well. This letter serves as a follow-up regarding your recovery services consultation. Please find the details below:

### Consultation Date and Time

[Insert Date and Time]

### Location

[Insert Location or Virtual Meeting Link]

### Consultation Agenda

- Review of Previous Session
- Progress Update
- Goals for Next Steps
- Q&A Session

Please confirm your availability for this follow-up consultation by [Insert Confirmation Date]. If you have any questions or need to reschedule, do not hesitate to contact us at [Insert Contact Information].

Thank you for your commitment to your recovery journey.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]