Letter of Appeal for Expedited Autism Spectrum Assessment

Date: [Insert Date]
To: [Recipient's Name]
[Title]
[Organization/Institution]
[Address]
Dear [Recipient's Name],
I am writing to formally request an expedited assessment for my child, [Child's Name], who is currently undergoing evaluation for Autism Spectrum Disorder (ASD). Due to [specific reasons such as behavioral concerns, educational needs, etc.], we believe that an urgent assessment is necessary to ensure appropriate interventions can be initiated.
[Child's Name] has been experiencing [brief description of signs/symptoms and challenges]. These challenges have significantly impacted [his/her/their] ability to [socialize/learn/etc.], and we are deeply concerned about [his/her/their] well-being and future development.
We appreciate the complexity and demand on your services, but due to the pressing nature of or circumstances, we kindly request that [Child's Name]'s assessment be prioritized. An expedited assessment will allow us to access necessary resources and support at this critical time.
Thank you for your attention to this matter. We look forward to your prompt response and appreciate your understanding and support.
Sincerely,
[Your Name]
[Your Contact Information]
[Your Address]