

Request for Substance Use Disorder Treatment

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Facility/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request treatment for my substance use disorder. I have been struggling with [specific substances or behaviors] for [duration] and I recognize the need for professional help.

After researching various treatment facilities, I believe that [Facility/Organization Name] is well-equipped to provide the comprehensive care and support I require. I am particularly interested in [mention any specific programs or therapies offered by the facility].

Please let me know the next steps I should take to initiate the treatment process. I am eager to begin my journey towards recovery and would appreciate any guidance you can provide.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]