

Cover Letter for Career Change

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip]

Dear [Employer's Name],

I am writing to express my interest in the [Job Title] position at [Company's Name] as advertised on [Where You Found the Job]. With a background in [Your Previous Field] and a passion for [New Field], I am excited about the opportunity to transition my skills into this role.

In my previous position at [Your Previous Company], I successfully [Describe a Relevant Achievement or Skill]. This experience has equipped me with strong [Transferable Skills] that I believe will be beneficial in the [Job Title] role.

I am particularly drawn to [Company's Name] because of [Something Notable About the Company or Its Projects]. I am eager to bring my expertise in [Your Skills Related to New Field] to your team and contribute to [Company's Goals or Projects].

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your team.

Sincerely,
[Your Name]