Patient Medical Profile Verification Inquiry

Date: [Insert Date]
To: [Provider's Name]
[Provider's Address]
[City, State, Zip Code]
Dear [Provider's Name],
I hope this message finds you well. I am writing to request verification of my medical profile as part of the ongoing management of my health care.
My name is [Your Full Name], and my date of birth is [Your DOB]. My medical record number is [Your MRN]. I am seeking to confirm the following information:
 [Specific Information Needed 1] [Specific Information Needed 2] [Specific Information Needed 3]
Please let me know if you require any further information to assist with this inquiry. I appreciate your timely attention to this matter.
Thank you for your assistance.
Sincerely,
[Your Full Name]
[Your Contact Information]
[Your Address]