

Request to Reschedule Dermatology Consultation

Dear [Dermatologist's Name or Office Staff],

I hope this message finds you well. I am writing to request a rescheduling of my upcoming dermatology consultation originally set for [original date and time]. Due to [brief reason for rescheduling, e.g., a scheduling conflict, personal reasons], I am unable to attend at that time.

Could you please let me know if it is possible to reschedule my appointment to a later date? I am available on [provide two or three alternative dates and times].

Thank you for your understanding. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]