

# Children's Annual Health Assessment Notification

Date: [Insert Date]

Dear [Parent/Guardian's Name],

We hope this message finds you well. This is a reminder that [Child's Name] is due for their annual health assessment. Regular health assessments are crucial for monitoring your child's growth and overall health, ensuring they are developing appropriately.

Please schedule an appointment with our office at your earliest convenience. The assessments will be conducted on the following dates:

- [Date 1]
- [Date 2]
- [Date 3]

For your convenience, our office hours are [Office Hours]. You can reach us at [Phone Number] or [Email Address] to confirm your appointment or ask any questions.

Thank you for your attention to this important matter. We look forward to seeing you and [Child's Name] soon.

Sincerely,

[Your Name]  
[Your Position]  
[Clinic/School Name]  
[Contact Information]