

# Child's Well-being Assessment Notification

Date: [Insert Date]

Dear [Parent/Guardian's Name],

We hope this message finds you well. We are writing to inform you that a well-being assessment will be conducted for your child, [Child's Name], on [Insert Date of Assessment]. This assessment aims to evaluate your child's emotional, social, and developmental status to ensure they receive the appropriate support and resources.

The assessment will be conducted by our trained professionals and will take approximately [Duration]. Please ensure that your child is present and prepared for this session.

If you have any questions or concerns regarding the assessment, please feel free to contact us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Organization/School Name]